

VIA ZOOM

In attendance: Lucinda Todd (Chairperson), Gemma Charlton (Secretary), Stephen O'Neil (Treasurer),
Yvonne Wright (Preschool Manager), Carolyn Stocker (Preschool Supervisor)

Apologies: Jennifer Kitchen, Gemma Shaughnessy, Mags Underwood

Minutes of last meeting approved and actions discussed.

LT told committee JK has stepped down.

Chairperson's Report

Low children numbers were mentioned, talked about getting through this year, financially, as best we can.

Treasurers Report

Preschool Managers Report

Lockdown has seen a low number of children attending.

1 child not attending due to wanting to use just 1 setting (no payment from them in January). YW will discuss with parent if they would like child to come back in February.

Policies have been updated. YW mentioned there was no Reserves Policy from the PLA, committee agreed we were happy to continue with the one we have, with updates if needed. SO confirmed we would be using reserves, as stated in policy, if needed in next 12 months

YW mentioned possibly getting a booster for the wifi, YW to ring BT regarding recommendations/price/possible connection.

Minis - Minis is still not running at the present time. No start date yet.

Fundraising and Upcoming Events

IDEAS –	Raisin boxes	Numbersquare, £1 a sq, (chocolate version)	Valentine hamper
	Easter hamper	Mother's day hamper	

Bags to school – YW to arrange one for after Easter.

LT will ask Tesco for any donations.

Any other Business:

CIO – Needs starting asap. GC to read up on it again to familiarise herself.

Advertising was discussed, LT to speak to and old parent to ask for advice on possible computer advertising.

Next Meeting – Tuesday 2nd March

AGM – Wednesday 17th March

ACTIONS

SO – Purchase Microsoft Online. – ON GOING

YW – Prices for A board, notice board and folding tables. – ON GOING (A2 notice board £74, Tables £90+VAT)

GS/LT – Look into Roofers. – ON GOING

LT – Looking into hand dryers. - ON GOING

GC – Follow up on James Hardy. – ON GOING

GC – Write up changes to Business Aims and Objectives – COMPLETE

GC - Send email regarding county court judgement, how we wish to proceed.

LT – Speak to old parent regarding computer advertising

GC – Send LT information on CIO, read up on CIO information

GC/LT/SO – End of year accounts

SO/LT – Volunteer/maybe retired accountant, advertise

YW – Ring BT regarding booster

GC – Ask ERVAS/Lawcall regarding wind down protocol, spending reserve to keep Croft afloat, what happens and when. Would ERVAS help ? Would any funding not used need to be paid back ?